

Setting up a book cover

A book cover is needed. You need to create front, back and spine of the book cover

The cover needs to be:

- width 12 inches in total - the front and back covers need to be 5.5 inches with a spine 1 inch wide
- height 8.5 inches

The cover needs to be suitable for printing

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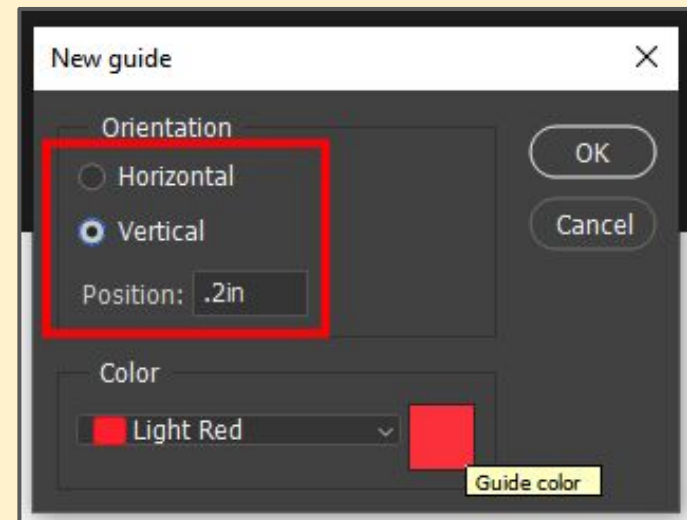
The book cover is 12 inches wide and 8.5 inches high with a 1 inch wide spine

Use guides that are:

- 0.2 inches vertical
- 11.8 inches vertical
- 5.5 inches vertical
- 6.5 inches vertical
- 0.2 inches horizontal
- 8.3 inches horizontal

Click **View > Guides > New Guide**

Setup each guide - type in for inches



Back cover

Spine

Front cover

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It's important to evidence what you've do

You need to do this using **screenshots**

For a project like this you'll need:

- a screenshot showing the initial setup
- a screenshot showing the document with guides
- a screenshot showing an example of how you setup a guide

Make sure we can **read the details on the screenshots**. This is the only way we can give you marks for setup