## The many uses of spreadsheets

| + | Project Budget | Costs | Products | To-Do List |
| :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |
| RENOVATION - PROJECT BUDGET |  |  |  |  |
|  |  |  |  |  |

## PROJECT BREAKDOWN

| Description | Budget | Actual | Difference |
| :--- | ---: | ---: | ---: |
| Kitchen | $£ 20,000$ | $£ 12,000$ | $-£ 8,000$ |
| Bathroom 1 | $£ 7,000$ | $£ 4,000$ | $-£ 3,000$ |
| Bathroom 2 | $£ 5,000$ | $£ 4,500$ | $-£ 500$ |
| Exterior | $£ 3,000$ | $£ 5,130$ | $£ 2,130$ |
| Landscaping | $£ 4,000$ | $£ 7,400$ | $£ \mathbf{£ 3 , 4 0 0}$ |
| Other | $£ 0$ | $£ 0$ | $£ 0$ |
| Total | $£ 39,000$ | $£ 33,030$ | $\mathbf{- £ 5 , 9 7 0}$ |



## RENOVATION - COST WORKSHEET




AVERAGE DISTANCE (MI)
3.19

TOTAL DISTANCE (MI)
31.85

AVERAGE RUN TIME 28m 40s

FURTHEST DISTANCE (MI)
4.35

AVERAGE PACE / MI
9 m 21s
FASTEST PACE / MI
6 m 54 s

| DATE | TIME | DISTANCE (MILES) | PACE <br> (TIME / MILE) | NOTES |
| :---: | :---: | :---: | :---: | :---: |
| 01/04/18 | 20 mos | 2.00 | 10 mos |  |
| 03/04/18 | 25 m 18 s | 2.25 | 11m 15s |  |
| 10/04/18 | 30 m Os | 2.50 | 12 mOs |  |
| 12/04/18 | 30 m 12 s | 3.25 | 9 m 18 s |  |
| 14/04/18 | 30 mos | 3.00 | 10 mOs |  |
| 16/04/18 | 30 m 42 s | 3.25 | 9 m 27 s |  |
| 18/04/18 | 30 m Os | 3.00 | 10 mOs |  |

## Recipe

HOW TO USE: Enter the number of people the recipe serves and how many you plan to prepare for. Then enter your ingredients and amounts needed in the first two columns, using the pull-down menus for measurement types (for example, oz or cup). Finally, replace the sample instructions with your own recipe instructions.

The formula will scale the recipe for you. Match the measurement units for the scaled amount to get the proper conversion.


Sample Recipe

|  | Recipe serves | Prepared for |
| ---: | ---: | :--- |
| 4 | 8 |  |


| Ingredient | Amount | Scaled amount |  |  |
| :--- | ---: | ---: | ---: | :--- |
| Penne pasta | 8 | oz | 1 | lb |
| Olive oil | 1 | tbsp | 2 | tbsp |
| Sliced courgette | $1 / 2$ | cup | 1 | cup |
| Cooked, shredded <br> chicken | $1 / 2$ | cup | 1 | cup |
| Garlic cloves | 4 | - | 8 | $\ldots-$ |
| Tomatoes | $1 / 2$ | cup | 1 | cup |
| Fresh basil | 1 | tbsp | 2 | tbsp |
| Parmesan cheese | 3 | tbsp | 6 | tbsp |

## Sample Instructions

1. Heat oil in medium saucepan.
2. Add courgette, chicken and chopped garlic.
3. Cook for 3 minutes.

## Shopping List



TRANSPORTATION

| 1. Carrier | Flight \# | Date | From | Departure Time | To | Arrival Time | Res \# | Notes |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Greater Anglia |  | 22 Jul 2019 | Beccles | 13:25 | London | 15:55 |  | 14:43 from Ipswich |
| Eurostar | 9022 | 23 Jul 2019 | London St P | 11:31 | Paris Nord | 14:47 |  | Coach 6: 13, 14, 17, 18 <br> RER line D (Melun/Malesherbes) - 2 <br> stops |
| Thellie | Eurenight 204 | 23-5ul2019 | Paristyon | 49:15 | Venice-St Lucia | 09:35 | EGNVZ5 | Geach 94: 41/45;32/36 |
| Lyria | 9223 | 23 Jul 2019 | Paris Lyon | 18:23 | Zurich HB | 22:26 |  | Coach 11:53, 54, 55, 56 |
| SBB/Trenitalia | EC 135 | 24 Jul 2019 | Zurich | 09:10 | Milan | 12:50 | KPAJNN | Coach 1: 31, 33, 34, 35 |
| SBB/Trenitalia | EC 135 | 24 Jul 2019 | Milan | 13:05 | Venice S/Lucia | 15:40 | KPAJM5 | Coach 1: $22,23,24,25$ |
| Train | EC 86 | 29 Jul 2019 | Venice S Lucia | 13:50 | Innsbruck | 18:36 |  | Train to Munich. Coach 262: 33-36 |
| Sleeper | NJ 420 | 1 Aug 2019 | Innsbruck | 20:44 | Cologne | 08:15 |  | Coach 282: 21/22/25/26 |
| ICE | ICE 214 | 3 Aug 2019 | Cologne | 09:43 | Brussels | 11:35 |  | Coach 23: 21-24. Platform 5. |
| Eurostar | 9141 | 3 Aug 2019 | Brussels | 14:56 | London | 16:05 |  | Coach 10: 13, 14, 17, 18 |
| Greater Anglia |  | 3 Aug 2019 | London | 17:55 | Beccles | 20:25 |  | 19:17 from Ipswich |

## LODGING

| P= Accommodations | Date | Phone/Email | Address | Days | Notes |
| :---: | :---: | :---: | :---: | :---: | :---: |
| London Novotel | 22 Jul 2019 | 02080691200 | 5 Olympic Way, London HA9 ONP | 1 |  |
| Hotel Theatre | 23 Jul 2019 | +41442672670 | Seilergraben 69, Zurich | 1 | To pay: CHF $402.80 .2 \times$ mini suite |
| Venice - Cannaregio | 24 Jul 2019 | +393472712492 | $\mathrm{Ca}^{\prime}$ San Piero, Cannaregio 5817, corte Amadi, Venezia | 5 | Eva or Mario. Res \# HA-QDDZC1 |
| Innsbruck - Stadtgebiet | 29 Jul 2019 | +43436642469126 | fürstenweg 63, 6020 Innsbruck | 3 | Patric. Res \# HA-C25PK1. No w/m. Bus F > airport or Tram $5>$ Technik West |
| Cologne Novotel | 2 Aug 2019 | +49221801470 | Bayenstraße 51, 50678 Köln, Germany | 1 | Bus 132 (behind hotel) or 133 (in front) (Rosenstrasse) - both from station (north-east); |

## To-do lists

Completed by: Mr Ford
Deadline: 31/03/2020

| Done? - Year 8 Spreadsheet - | Due By | - Notes | - |
| :---: | :---: | :---: | :---: |
| Yes Planning | $\bigcirc$ | 01/03/2020 |  |
| Yes Part 1 sheets | $\bigcirc$ | 04/03/2020 |  |
| Yes Part 1 guides | $\bigcirc$ | 04/03/2020 |  |
| Yes Upload to web | $\bigcirc$ | 04/03/2020 |  |
| No Part 2 sheets | $\bigcirc$ | 13/03/2020 |  |
| No Task d | $\bigcirc$ | 13/03/2020 |  |
| No Upload to web | $\bigcirc$ | 13/03/2020 |  |
| No Part 3 sheets | $\bigcirc$ | 20/03/2020 |  |
| No Part 3 guides | $\bigcirc$ | 20/03/2020 |  |
| No Upload to web | $\bigcirc$ | 20/03/2020 |  |


| + | Budget | Guest List | Vendors | To-Do List |
| :--- | :--- | :--- | :--- | :--- |

## Budget Planning



Number of Guests
18
BUDGET

| Description | Per-Person Cost | Fixed Costs | Total Costs |
| :--- | ---: | ---: | ---: |
| Site Rental |  | $£ 300.00$ | $£ 300.00$ |
| Decorations |  | $£ 200.00$ | $£ 200.00$ |
| Music | $£ 30.00$ | $£ 150.00$ | $£ 150.00$ |
| Food | $£ 20.00$ |  | $£ 540.00$ |
| Drinks | $£ 10.00$ |  | $£ 360.00$ |
| Other |  |  | $£ 180.00$ |
| Budget Total |  |  | $\mathbf{£ 1 , 7 3 0 . 0 0}$ |



BUDGET OVERVIEW


Site Rental
FoodDecorations
Music Other

## WILDCATS FOOTBALL TEAM

Team sheet


## WILDCATS FOOTBALL TEAM

Statistics


|  |  |  |
| :--- | :--- | :--- |
|  |  |  |
| First Name | Last Name | Phone |
| George | Jones | 01234 |


| WILDCATS FOOTBALL TEAM Schedule |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |
| Date Day | Time | Opponent | Location | Home/ <br> Away | Team Tasks | Results |
| - Home |  |  |  |  |  |  |
| 25/10/18 Thursday | 9:00 am | Panthers | Oak Park Field | Home | Carter and White | L, 4-3 |
|  |  |  |  | Home |  |  |
|  |  |  |  | Home |  |  |
| - Away |  |  |  |  |  |  |
| 20/10/18 Saturday | 12:00 pm | Bears | Sports Field | Away | Smith and Jones | W, 5-3 |
|  |  |  |  | Away |  |  |
|  |  |  |  | Away |  |  |




## The Pros win!

| + PrOS + |  |
| :--- | :--- |
| Good | Use these <br> tables to <br> list the Pros <br> and Cons of <br> a decision |
| Fast |  |

vs.

| - COnS - |  |
| :--- | ---: |
| Hem | 2 |
| Bad | 3 |
| Expensive | 1 |
| Slow | 2 |
|  |  |

How
important is
each item,
on a scale of
1-5?


